

**Logix Federal Credit Union  
Business Entity Documentation Requirements**

<p><b>Corporation</b></p> <ul style="list-style-type: none"> <li>• <b>Articles of Incorporation</b> (copy as recorded with the CA Secretary of State)</li> <li>• <b>Statement of Information</b> (copy of current required annual filing as recorded with the State)</li> <li>• <b>Certificate of Good Standing Status</b> (or validation of “Active” status from CA Secretary of State website)</li> <li>• <b>If</b> the corporation is doing business under a name other than the name stated in its Articles of Incorporation, we require a copy of the recorded and unexpired <b>Fictitious Business Name Statement</b></li> <li>• <b>CA Business License</b> (status must be “Active”)</li> <li>• <b>Federal Tax Identification Number</b></li> <li>• <b>If</b> the corporation was formed outside of CA (other states), we require the current Statement of Information (filed and recorded in CA) and the Certificate of Qualification to do Business in California issued by the CA Secretary of State.</li> </ul>	<p><b>Limited Liability Company (LLC)</b></p> <ul style="list-style-type: none"> <li>• <b>Articles of Organization of Limited Liability Company</b> (copy of LLC-1 recorded with the State)</li> <li>• <b>Statement of Information - LLC</b> (copy of current required biennial LLC-12 filing as recorded with the State)</li> <li>• <b>Certificate of Good Standing Status</b> (or validation of “Active” status from CA Secretary of State website)</li> <li>• <b>If</b> the LLC is doing business under a name other than the exact name stated in its Articles of Organization, we require a copy of the recorded and unexpired <b>Fictitious Business Name Statement</b></li> <li>• <b>CA Business License</b> (status must be “Active”)</li> <li>• <b>Federal Tax Identification Number</b></li> <li>• <b>If</b> the LLC was formed outside of CA (other states), we require the current Statement of Information (filed and recorded in CA) and the Certificate of Registration issued by the CA Secretary of State.</li> </ul>
<p><b>General Partnership</b></p> <ul style="list-style-type: none"> <li>• <b>Statement of Partnership Authority</b> (copy of GP-1 recorded with the State). In lieu of the GP-1 we will accept a copy of the Partnership Agreement.</li> <li>• <b>If</b> the General Partnership is doing business under a name other than the exact name stated in the Statement of Partnership Authority or Partnership Agreement, we required a copy of the recorded and unexpired <b>Fictitious Business Name Statement</b></li> <li>• <b>CA Business License</b> (status must be “Active”)</li> <li>• <b>Federal Tax Identification Number</b></li> </ul>	<p><b>Limited Partnership (LP or LLP)</b></p> <ul style="list-style-type: none"> <li>• <b>For LPs - Certificate of Limited Partnership</b> and Amendments (copy of LP-1 recorded with State)</li> <li>• <b>For LLPs -- Application to Register a Limited Liability Partnership</b> (copy of LLP-1 recorded with the State) AND the <b>Partnership Agreement</b>.</li> <li>• <b>If</b> the LP or LLP is doing business under a name other than the exact name stated in the Certificate of Limited Partnership, we require a copy of the recorded and unexpired <b>Fictitious Business Name Statement</b></li> <li>• <b>CA Business License</b> (status must be “Active”)</li> <li>• <b>Federal Tax Identification Number</b></li> <li>• <b>If</b> the LP or LLP was formed outside of CA (other states), we require the filed Foreign Limited Partnership Application for Registration and a copy of the Certificate of Registration issued by CA Secretary of State.</li> </ul>
<p><b>Association and Non-Profit</b></p> <p>Documentation requirements for associations and non-profit organizations will depend on the established business entity type. Refer to business entity type for requirements.</p>	
<p><b>Sole Proprietorship</b></p> <ul style="list-style-type: none"> <li>• <b>Fictitious Business Name Statement</b> - copy, recorded, unexpired, and registered in the county where the principal place of business is located. Fictitious Business Name Statements expire every five years. NOTE: A fictitious business name is a name that does not contain the owner’s surname and that does not suggest the existence of additional owners. In California a married couple can establish a Sole Proprietorship; however, a business conducted by registered domestic partners cannot.</li> <li>• <b>CA Business License</b> (status must be “Active”)</li> <li>• <b>Federal Tax Identification Number or Social Security Number</b></li> </ul>	

**Depending on the complexity of the business entity or ownership, additional documentation may be required.  
If a Shareholder, Managing Member, or Partner is a Trust, a Certification of Trust is required.**

*Logix does not provide nor is this document intended as legal or tax advice; always consult your attorney and/or tax advisor.*



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